



EUROLIGHT MEETING IN AMSTERDAM 10+11TH JANUARY 09

Agenda

Saturday January 10th, 2009

10.00-14.00

Individual arrival at the hotel Dorint Schipol Amsterdam
Regular hotel shuttles from the airport to the hotel
Meeting room - information at the hotel reception

14.00-15.30

Welcome	CA
First 18 months report	CA
<ul style="list-style-type: none">• project activities /deliverables• problems and solutions• financial budget• PSC comments• Amsterdam meeting Budget	ALL CA

15.30-15.45 PAUSE

15.45-18.00

National surveys -Questionnaire Distribution - Methodologies

- What was the original local plan
- what has changed
- where do we stand

Luxembourg	CA
Lithuania	LS+CA
Italy	CT
Germany	ZK
UK	CA+TS
France	CA+ML
Austria	CL
Netherlands	PV
Ireland	CA
Spain	ETR +ML

- risk analysis and decision/problem solving

ALL

19.15 meeting at the lobby - DINNER in Amsterdam

Sunday January 11th, 2009

7.30-9.30 BREAKFAST

9.30-11.30

National surveys - Questionnaire Distribution - Methodologies

- Business continued from day before ALL

11.30-11.45 PAUSE

11.45-12.30

Questionnaire

Decision who is doing what and when CA /ALL

- Translation NL, LIT, ES, IT
- Central and local production of survey material
 - questionnaire
 - info letter +envelopes
- Evaluation amount needed (depending on the decisions of the day before)
- Transport of survey material

12.30-13.30

Questionnaire continued... CA /ALL

- Encoding
- Teaching transfer
- Questionnaire statistical analysis plan
- Other business

13.30-14.30 LUNCH

14.30-16.30

Bilateral exchange meetings
Individual departures
Hotel shuttles to the airport